Tri-County Board of Health Meeting
December 9, 2014
Minutes

The Board of Health was officially called to order at 5:14 p.m. by Thomas Fawell, M.D., Board President, at Blackstone Country Club, 7777 S. Country Club Parkway, Aurora, CO 80016. Other members comprising a quorum included Carole Adducci; Joseph Anderson, M.D.; Janice Brainard; Kaia Gallagher, Ph.D.; Rick Hale; Paulette Joswick; Don Parrot; and Naomi Steens. Dr. John M. Douglas, Jr., Executive Director, and several Tri-County Health Department (TCHD) employees were also in attendance.

Introductions

None.

Current Infectious Disease Events

Dr. Douglas discussed the increase of viral gastroenteritis cases in child care facilities, long-term care facilities, and one hospital; a varicella outbreak in a child care center; influenza outbreaks in long-term care facilities; and a human death in TCHD’s jurisdiction due to a hantavirus infection. He also stated that no new cases of enterovirus-D68 (EV-D68) had been detected and that, while subsequent neurologic symptoms developed by some patients were suspected to be linked to this virus, it was never isolated from neurologic specimens.

Dr. Douglas stated that influenza activity in the United States is low, but increasing. He stressed that, although this year’s vaccine does not appear to be a good match for the predominant influenza A (H3N2) strain and protection against illness might be reduced, vaccination remains the most effective method to prevent influenza and its complications. TCHD is actively promoting influenza vaccination and advising individuals in high-risk groups to see their physician immediately following symptom onset for consideration for possible antiviral treatment.

Ebola Update

Michele Askenazi, Director of the Office of Emergency Preparedness and Response, provided an update on the Ebola outbreak in West Africa and summarized TCHD’s preparedness efforts. Per Ms. Askenazi, TCHD’s Public Health Incident Management Team has been meeting regularly to share information and updates, address new concerns or needs for public health response, and monitor new recommendations from the Centers for Disease Control and Prevention (CDC) and other national organizations. Additionally, TCHD’s Disease Intervention Specialists and nursing staff are monitoring travelers returning to our jurisdiction from West African countries affected by the Ebola outbreak. Finally, we are working closely with our local healthcare and public health partners, our colleagues in the larger health and medical community, and those in emergency management disciplines to ensure the health and safety of our residents.

Cancer, Cardiovascular and Pulmonary Disease Grants Update

Dr. Douglas informed the Board that TCHD will most likely receive full funding for our tobacco prevention grant and partial funding for our proposed Healthy Eating and Active Living (HEAL) and non-HEAL grant proposals. Additionally, it appears that all three of our collaborative proposals (made jointly with other Metro-area local health departments) will receive at least partial funding. If funded, work on these grants will begin July 1, 2015.
Update on TCHD and Marijuana

Jill Boneczynski, Director of Nutrition, informed the Board that TCHD participates on the state Retail Marijuana Public Health Advisory Committee, which conducts literature reviews and makes recommendations, as appropriate, for policies intended to protect consumers of marijuana or marijuana products and the general public. Results from further analysis of TCHD’s WIC marijuana survey will be relayed to this committee for use with the state legislature.

Beginning January 2015, the Colorado Department of Public Health and Environment (CDPHE) will kick-off an 18-month campaign to educate the general public about the health effects of marijuana and legal use. CDPHE will also initiate an ongoing education and prevention campaign on responsible adult use, preventing youth access, use by high-risk populations such as pregnant women, and the overconsumption of edible products.

Per Brian Hlavacek, Director of Environmental Health, TCHD also participates on the statewide Occupational Safety and Health Workgroup, which has been tasked with developing occupational health and safety guidance for the marijuana industry. TCHD is also looking at inspecting future edible manufacturing facilities for the City of Aurora and Adams County and is providing review and comments on Adams County’s marijuana regulations, which are currently under development.

Finally, TCHD will address marijuana use as part of its tobacco prevention activities beginning with the fiscal year 2015-2016 grant cycle.

Public Health Improvement Plan Leadership Team Update

Stacy Weinberg, Director of Epidemiology, Planning and Communication, relayed that the Public Health Improvement Plan (PHIP) Leadership Team reconvened on December 3, 2014. The meeting was facilitated by Civic Canopy, a company TCHD contracted with to design and facilitate a process that supports a Collective Impact approach with Results-Based Accountability. Meeting objectives were to: 1) build a shared vision for the Leadership Team and the assets each team member brings to the table, 2) provide an overview of Collective Impact and Results-Based Accountability, and 3) draft population-level indicators/measures of success. The next PHIP Leadership Team meeting is scheduled for January 26, 2015.

2013 County Health Profiles

Ms. Weinberg distributed the 2013 County Health Profiles for Adams, Arapahoe and Douglas Counties. The profiles provide a broad picture of the health status of each county compared to the state of Colorado. She noted that teen pregnancy rates had decreased sharply in Adams County and pointed out changes that had been made to the report format including breaking out falls, unintentional poisonings, and motor vehicle injuries under the unintentional injury category; adding Youth Risk Behavior Surveillance data from the Healthy Kids Colorado Survey; and adding a column depicting the change between 2012 and 2013 statistics. Per Ms. Weinberg, marijuana and mental health data will be added to the County HealthProfiles next year under the Adult Risk Behaviors section.
Approval of the Minutes of the October 14, 2014 Meeting

The minutes of the October 14, 2014 meeting were presented to the Board for review.

MOTION: Dr. Gallagher moved to approve the minutes of the October 14, 2014 meeting as written and Ms. Adducci seconded. The motion was approved unanimously.

Approval of the Financial Statements Dated September 30, 2014

Mark Hoskins, Director of Administration and Finance, presented the financial statements dated September 30, 2014 to the Board for review.

MOTION: Ms. Adducci moved to accept the financial statements dated September 30, 2014 as presented and Dr. Gallagher seconded. The motion was approved unanimously.

Public Hearing: Adoption of the 2015 Proposed Budget and Appropriation Resolution

Dr. Fawell opened the public hearing for the adoption of TCHD’s 2015 proposed budget and appropriation resolution at 5:40 p.m. It was noted that the public hearing was duly advertised in the Legal Notices section of The Denver Post on Sunday, November 23, 2014.

Mr. Hoskins provided a summary of revenue and expenditure changes made since the 2015 draft budget was presented to the Board of Health at the August 12, 2014 meeting. Total projected revenue and expenditures for fiscal year 2015 is $35,813,822. Total projected expenditures, ending fund balance and in-kind contributions for fiscal year 2015 equal $55,314,289.

Mr. Parrot inquired whether anticipated revenue from the pending CCPD grants was included in the 2015 proposed budget. Mr. Hoskins stated that TCHD cannot add grant revenue to the budget until we actually receive it. Funding received after the proposed budget is formally approved will be adopted at a supplemental budget hearing later in 2015.

Dr. Gallagher asked how TCHD determined the amount of general funds to allocate to each division. Mr. Hoskins explained that this amount is comprised of money for 100% general-funded programs plus the sum needed to cover expenses in excess of those covered by grant/contract/fee-based funding. In addition to providing funds to support core services for each division and to leverage high priority categorical funds from grant/contract/fee-based funding, general funds are used as available to support new initiatives related to the Strategic Plan.

Mr. Parrot inquired on the status of our Counties’ budgets. Tom Butts, Deputy Director, stated that Adams, Arapahoe and Douglas Counties had adopted their respective budgets earlier today. Also, each county notified us in October regarding the amount of 2015 funding we would receive.

Dr. Fawell noted no one from the public was present to speak and closed the public hearing at 5:52 p.m.

MOTION: Mr. Parrot moved to approve the 2015 Proposed Budget and Appropriation Resolution as presented and Mr. Hale seconded. The motion was approved unanimously.
Report from the Board Nominating Committee

On behalf of the Board of Health Nominating Committee, Dr. Gallagher recommended that Mr. Parrot serve as Secretary, Ms. Steenson serve as Vice President, and she (Dr. Gallagher) serve as President effective February 10, 2015.

MOTION: Ms. Brainard moved to accept the proposed slate of officers and Ms. Joswick seconded. The motion was approved unanimously.

Set the 2015 Board of Health Meeting Schedule

Dr. Fawell proposed the Board continue to meet the second Tuesday in February, April, June, August, October and December in 2015. All meetings would begin at 4:30 p.m. except the December meeting, which would begin at 5:00 p.m.

MOTION: Mr. Parrot moved to accept the proposed 2015 meeting schedule and Ms. Joswick seconded. The motion was approved unanimously.

2015 CALBOH Membership Renewal

The Board members discussed whether or not to renew their annual Colorado Association of Local Boards of Health (CALBOH) membership. Mr. Parrot, the TCHD Board of Health representative on CALBOH’s Board, stated that he had received no communication from the organization since last summer.

MOTION: Dr. Anderson moved to not renew the Board’s CALBOH membership for 2015 and Ms. Adducci seconded. The motion was approved unanimously.

Executive Director’s Report

Pertussis Post-Exposure Prophylaxis Study
TCHD is participating in a CDC study that will compare secondary transmission rates of pertussis among household contacts who received azithromycin post-exposure prophylaxis with those who did not. Nationwide, up to 1400 household contacts will be enrolled in this study.

TCHD All-Staff Meeting Summary
TCHD’s annual All-Staff meeting was held October 29, 2014 at the Summit Conference and Event Center in Aurora, Colorado. Speakers included Dr. Douglas, Ms. Joswick, and a guest speaker panel entitled, “Legal Marijuana: Perspectives from the Field,” which included speakers from both inside and outside TCHD and focused on the aspects of newly legalized marijuana from a variety of perspectives including law enforcement, human services, environmental health, and the marijuana industry. Also, several employees were recognized for their length of service and awards were presented to eight employees for outstanding accomplishments this past year.

Employee Benefits Consultant
TCHD has reviewed bids and interviewed firms in its search for an employee benefits consultant to guide us through challenges related to Affordable Care Act regulations, help us obtain the best possible coverage at the lowest possible price, and help us develop a three- to five-year plan to minimize cost increases. The selected organization will also assist with plan implementation,
management, review, research and technical services, renewals and marketing, and assuring plan
compliance. We hope to have the new consultant on board by January 1, 2015.

Real Estate Broker Search
TCHD interviewed three real estate brokers in November and is working to conclude the
selection process by early December 2014. The broker will help us update our facilities master
plan and identify space in existing or new locations based on our clients’ needs. Short-term
efforts will include identifying space in Adams County (either county-provided or other) and
assisting with lease renewal or relocation of our smaller offices in Adams and Arapahoe
Counties.

2014 Household Chemical Roundup Summary
TCHD’s Household Chemical Roundup Program provides an outlet for wastes that might
otherwise end up in our creeks, stormwater systems, sanitary sewers and septic systems, or be
disposed of illegally on public or private property. Household Chemical Roundup and Electronics
Recycling Drop-off Events were held on April 12, 2014 at the Parker Joint Services Center, on
May 3, 2014 at Water World in Federal Heights, on August 16, 2014 at Shea Stadium in
Highlands Ranch, and on September 20, 2014 at the Thornton Infrastructure Maintenance Center.
Roundups are financially supported by donations from event participants in conjunction with
funding from the county, local cities, towns and water and sanitation districts. Collected
materials are recycled whenever possible and carefully managed in all cases.

TCHD Sponsors the Aurora Chamber’s Destination Health Conference
The Aurora Chamber’s Destination Health Conference, now in its second year, provides
information and resources to support employee health and to help employers control rising
healthcare costs. This year, as a member of the Chamber, TCHD served on the conference
planning committee and was invited to be one of the event sponsors. The Chamber’s resources
and credibility in the business community have enabled TCHD to access and engage local
employers in implementing employee wellness policies and programs, provided a point of access
to leaders in the business and community sectors, and afforded the opportunity to join
committees, including the Healthcare Committee and the Leadership Aurora Program.

Influenza Vaccination Rates in Colorado Health Care Workers
In 2012, the Colorado Board of Health passed rule 6 CCR 1011-1 Chap 02, regarding influenza
vaccination of employees in licensed healthcare facilities. This rule applies to all healthcare
facilities licensed by CDPHE and requires them to track the number of employees who are
vaccinated against influenza and report this number to CDPHE annually. Facilities that meet
vaccination thresholds are not required to implement an influenza vaccination policy, whereas,
facilities that do not meet required influenza vaccination rates must implement a vaccination
policy based on facility type.

In the fall of 2014, CDPHE asked local public health agencies to contact licensed health care
facilities that either did not report or did not meet required employee vaccination rates. TCHD is
in the process of contacting approximately 300 noncomplying facilities in its jurisdiction.

Colorado Healthy Hospital Compact Launch
The Colorado Healthy Hospital Compact officially launched on November 14, 2014 at Children’s
Hospital Colorado. This statewide effort, facilitated by CDPHE, was implemented to create
healthier food and beverage environments in hospitals for patients and their families, visitors and
staff. Hospitals enter the Compact as Partner Hospitals and lead by example as they implement at
least one of four programs designed to improve the quality of their nutrition environments: 1) the Healthier Food Program, 2) the Healthier Beverage Program, 3) the Marketing Program, and 4) the Breastfeeding Policy and Support Program.

Hospitals that achieve successful implementation of one or more Compact standards will be recognized by the State of Colorado and CDPHE at the platinum, gold, silver or bronze level. Colorado Healthy Hospital Compact program details can be accessed via the following link: https://www.colorado.gov/pacific/sites/default/files/PW_CHHC_description.pdf

Other Items

Charlotte’s Web Cannabis
Ms. Joswick spoke of Charlotte’s Web, a strain of cannabis which is high in cannabidiol (CBD) and low in tetrahydrocannabinol (THC), and its anecdotal impact on a certain form of epilepsy for many children and their families. Per Ms. Joswick, many parents have brought their children to Colorado, often leaving their homes and families behind, in search of Charlotte’s Web extract and other forms of medical marijuana.

Joint Meeting With Local Boards of Health
Mr. Parrot asked the Board members to consider holding a joint meeting six months from now with other local boards of health. He believes this would be a valuable educational opportunity.

Set Agenda for the February 10, 2015 Meeting

The February 10, 2015 agenda will include an update on PHIP, an update on the regional collaborative data-sharing effort, and the TCHD investment policy.

Board Member Remarks

TCHD Report Cards
Dr. Anderson proposed TCHD create “report cards” on its programs (e.g., number of immunizations given, number of restaurant inspections performed, etc.). Dr. Douglas explained that this information is contained in our agency and division annual reports, but stated that we could provide a one-time presentation or periodic formal reports if the Board members were interested.

Revised Board of Health Bylaws
Dr. Fawell announced that revised Board of Health Bylaws would be coming soon.

Farewell to Dr. Anderson and Mr. Hale
Dr. Fawell presented plaques to Dr. Anderson and Mr. Hale and read a resolution for each to express appreciation for their service to the Board of Health, TCHD and the residents of Adams, Arapahoe and Douglas Counties. Dr. Anderson has served on the Board for the past ten years and Mr. Hale has served for the past five years. Both gentlemen are resigning from the Board effective December 31, 2014.

Closing Remarks

Dr. Fawell stated that serving as the Board President for the past three years has been rewarding, exciting and significant. He believes TCHD is on the right track and stated that the Board’s
number one accomplishment, in his opinion, was finding Dr. Douglas to lead TCHD in the coming years.

**Adjournment**

**MOTION:** Mr. Hale moved to adjourn the meeting at 6:28 p.m. Ms. Adducci seconded and the motion was approved unanimously.

Thomas Fawell, M.D., President

Carole Adducci, Secretary