



## **COMMUNITIES PUTTING PREVENTION TO WORK (CPPW) BUILT ENVIRONMENT POLICY COORDINATOR**

### **Duties:**

The CPPW Built Environment Policy Coordinator works with counties, cities, municipalities, towns and special districts to incorporate obesity reduction and prevention (healthy eating and active living – HEAL) strategies into their land use planning processes with primary focus on those that meet the deliverables of the CPPW grant. General supervision is provided by the CPPW Policy Manager. TCHD's Senior Environmental Health Policy Coordinator provides technical input and guidance.

Participates in long range planning and code revision efforts to include healthy eating and active living (HEAL) policies, regulations and guidelines for all groups, with an emphasis on reducing health disparities. Attends development review meetings and public hearings to address project or policy-related HEAL issues that address CPPW grant deliverables. Participates in regional and state initiatives to support the integration of similar health-promoting strategies into planning activities. Participates in planning agency development review meetings and land use/public health conferences, committees, task forces, professional organizations to increase the impact of built environment policies on healthy behaviors. Researches, analyzes and integrates into TCHD's Land Use Program best practices in the influence of the built environment on healthy behaviors. Provides education and technical assistance to policy makers, agency staff, the development community and the public. Answers calls and questions from the public on community planning to encourage routine physical activity and good nutrition. Serves as a point of contact for CPPW School District Grant Coordinators with Safe Routes to School issues. Performs other duties as assigned and required. Employee responds, as required, to support public health emergencies, incidents and events. Employee participates in all exercises and drills on emergency preparedness, as required. Completes trainings identified as appropriate for this level employee.

### **Education:**

Requires a Bachelor's Degree from an accredited college or university, with major coursework in planning, environmental health, public policy or a related field. Minimum three years of experience working with local government on planning, policy development, systems or environmental changes. A Master's degree in Public Health and Planning, or Master's degree in urban planning, public policy or related field would count as 1 year of experience. Must possess a valid driver's license.



**Knowledge, Skills, and Abilities:**

Principles, techniques, practices, and procedures as related to policy, systems, and environmental change and community-based program development. Community planning elements that protect public health and facilitate healthy behaviors and access to basic services. Knowledge of programs, policies, and environmental changes that promote physical activity and healthy eating in all age groups. Microsoft operating system computer, Internet and spreadsheet functions and resources. Establish and maintain positive working relationships with Tri-County Health Department staff, outside agency staff, policy makers, the development community and the public. Interpret and apply regulations on a situation specific basis, in order to facilitate positive public health outcomes, while recognizing the interests of the regulated community. Integrate HEAL strategies and policies into long range planning efforts and land use codes. Gather, use and consider the application of data to understand and solve problems. Communicate effectively, both verbally and in writing, to make informational, educational, and persuasive presentations internally and externally. Work effectively with individuals and groups in diverse situations and with diverse communities. Actively participate in community and committee meetings.

**Salary:** DOQ

**Office Location:** Belleview

**Close Date:** July 30, 2010