

**Tri-County Board of Health Meeting
October 11, 2011
Minutes**

The Board of Health was officially called to order at 4:32 p.m. by Janice Brainard, Board President, at Tri-County Health Department, 6162 S. Willow Drive, Suite 100, Greenwood Village, Colorado 80111. Other members comprising a quorum included Thomas Fawell, M.D.; Carole Adducci; Paulette Joswick; Richard Hale; Donald Parrot and Joseph Anderson, M.D. Kaia Gallagher, Ph.D. arrived later. Dr. Richard Vogt, Executive Director, and several Tri-County Health Department (TCHD) employees were also in attendance.

Introductions

Heidi Fritz, Nutrition Manager, introduced the Dietetic Interns: Lucy Bossert, Mindy Stewart, Melanie Morrison, Leanne Pylkas, and Steven Echard

Tom Butts, Director of Environmental Health, introduced Janine Bennett, Environmental Health Specialist.

Denver Regional Council of Governments (DRCOG) Ombudsman Volunteer Program

Fred Jacobus, a former Volunteer Ombudsman, appeared before the Board to address his concerns with DRCOG's decision to discontinue its Volunteer Ombudsman Program and the impact it would have on the health, safety, and support of residents in long-term care facilities.

Approval of the Minutes of the August 9, 2011 Meeting

The minutes of the August 9, 2011 meeting were presented to the Board for review.

MOTION: Dr. Fawell moved to approve the minutes of the August 9, 2011 meeting as written and Ms. Adducci seconded. The motion was approved unanimously.

Approval of the Financial Statements Dated August 31, 2011

Dr. Vogt presented the financial statements dated August 31, 2011 to the Board for review. He noted that TCHD has spent 60.1% of its budget with 66.7% of the year complete.

Dr. Fawell inquired why federal funding for vector surveillance was at 195% of budget. Dr. Vogt explained that TCHD had expected to receive \$10,000 for vector surveillance, but actually received \$19,500.

Mr. Hale asked when new Medicaid rates were published. Jeanne North, Director of Nursing, stated that Medicaid rate revision depended upon the program and changed several times per year.

Mr. Parrot inquired on the Worksite Wellness program co-payment reimbursement line item. Nancy Allen, Director of Human Resources, stated that co-payments for wellness exams were no longer required by CIGNA effective June 1, 2011. Dr. Vogt stated that this line item has been eliminated in the 2012 budget.

MOTION: Dr. Fawell moved to accept the financial statements dated August 31, 2011 as presented and Mr. Hale seconded. The motion was approved unanimously.

Plague Activity in Westminster

Janine Bennett, Environmental Health Specialist, discussed TCHD response to a plague outbreak that occurred in a prairie dog colony in Westminster in August 2011.

Listeria monocytogenes in Cantaloupe

Dr. Neena Jain, Epidemic Intelligence Service Officer, summarized TCHD's role in the investigation of an outbreak of *Listeria monocytogenes* that resulted in a nationwide recall of cantaloupe in 2011.

Project Public Health Ready

Michele Askenazi, Director of the Office of Emergency Preparedness, discussed Project Public Health Ready, which is a competency-based training and recognition program that assesses preparedness and assists local health departments or groups of local health departments working collaboratively as a region to respond to emergencies.

ACTION ITEM: Per Dr. Fawell's request, Ms. Askenazi is to provide the Board with a report detailing how TCHD plans to improve upon what was already an excellent H1N1 outbreak response.

Report on Annual National Association of Local Boards of Health (NALBOH) Conference

Dr. Fawell stated that approximately 70% of the NALBOH sessions at this conference were geared towards new Board of Health members.

Ms. Adducci said that there were more in-depth sessions this year than last year. She also relayed that Dr. Fawell's presentation on the executive director evaluation process was excellent and was extremely well-attended.

Ms. Brainard, a first-time attendee, informed the group that she attended a discussion about Communities Putting Prevention to Work (CPPW) grants and discovered that many of the grantees had taken approaches similar to TCHD's. Ms. Brainard stated that she spoke to the attendees about TCHD's Flat 14er program. Ms. Brainard also stated that she has many interesting ideas for the Board of Health.

Report on Board of Health Member Meetings with County Commissioners

Ms. Brainard announced that she is scheduled to meet with Arapahoe County Commissioner Nancy Sharpe on October 18, 2011.

Board of Health Meeting on December 13, 2011

Dr. Vogt asked the Board of Health members whether they had any location preferences for the holiday dinner meeting on December 13, 2011. The Board members elected to discuss this in Executive Session.

Core Public Health Services Rulemaking on October 19, 2011

Dr. Vogt announced that the State Board of Health has scheduled a Rulemaking Hearing in Burlington, Colorado on October 19, 2011 to establish core public health services. Dr. Vogt informed the Board that TCHD already provides all proposed core services.

Space Update

Bruce Wilson, Deputy Director, informed the Board that construction has started at the 7000 North Broadway office; however, Century Link may not be able to get fiber optics to the site by November 30, 2011, which is the last day of our lease at the Pecos office. Also, Arapahoe County has determined that there is no money available in 2012 to renovate TCHD's space at Altura Plaza.

Executive Director's Report

TCHD Update

Stacy Weinberg, Director of Epidemiology, Planning and Communication, informed the Board that TCHD did not receive a Community Transformation Grant. Our application was approved, but not funded. The only award in Colorado went to Denver Public Health Department. We plan to rework our application and approach another funder on behalf of our entire jurisdiction.

Dr. Vogt stated that he informally heard our County Commissioners were going to approve our request for level funding in 2012. Specifically, our county per capita rate will decrease to \$6.29, which results in a negligible \$5,899 increase in total county per capita contributions due to population growth.

Dr. Vogt stated that TCHD executive staff had discussed the Board's proposals to him. He requested additional discussion at the December 13, 2011 Board meeting.

CONSENSUS: The Board members agreed to have a discussion with TCHD executive staff about their proposals to Dr. Vogt at the December 13, 2011 Board meeting.

Staff Presentations at Annual Colorado Public Health Association (CPHA) and Colorado Environmental Health Association (CEHA) Conferences

The CPHA meeting was held in Steamboat Springs, Colorado from September 21 through September 23, 2011. Megan Koepsell, Public Health Nurse, presented "Colorado Circle of Protection Tdap Program;" Shannon Cornelius, Clinical Outreach Coordinator, and Marguerite Distel, Public Health Nurse, presented "2011 Program Collaboration and Service Integration (PCSI) for HIV/STI, TB, and Hepatitis;" Kim Boyd and Wendy Nading, Nurse Program Coordinators, presented "Effect of an Integrated Cancer and Cardiovascular Disease Screening Program on Improving Lifestyle Behaviors;" Norma Patterson, Nurse Program Coordinator, presented "Mobilizing Key Stakeholders to Improve the Lives of Infants;" and Alix Hopkins, Nurse Manager, presented "Building Capacity for PH Nursing Research." Ms. Hopkins also had a poster presentation entitled, "Public Health Nursing Practice Research Workgroup."

The CEHA meeting was held in Fort Collins, Colorado from September 28 through September 30, 2011. Jennifer Barbour, Built Environment Specialist, presented "Urban Gardening: Growing and Raising Food in the City;" Marty Easter, Environmental Health Specialist, presented "A

Local Health Department's Investigation of an E. coli Outbreak Associated with Cheese;" Janine Bennett, Environmental Health Specialist, presented "Environmental Health Responses to a Prairie Dog Die-off;" and Michele Kinshella, Occupational Health Specialist, and Tom Butts, Director of Environmental Health, presented "Lead in Spices." All sessions were well-attended and generated considerable interest and requests for further information.

TCHD Employee Receives STAR Award

Megan Koepsell, Public Health Nurse, was awarded the Science To Action and Results (STAR) Award by CityMatCH for her work on the Circle of Protection Tdap Program. This program works to protect young babies from pertussis (whooping cough) by providing vaccinations to health care providers and others who have close contact with infants. This award is given to people who best translate data into action and are able to effectively present the story in the form of a poster at the annual conference.

Summary of West Nile Virus Activity

The summer of 2011 was a below average year for West Nile virus (WNV) activity in the Tri-County area. As of September 27, 2011, 132 mosquito pools in TCHD's jurisdiction had been submitted for WNV testing with three positive pools identified in Adams County. All equine and bird specimens submitted for testing were negative. Finally, no human WNV cases have been identified in Adams, Arapahoe and Douglas Counties.

There have been six human cases of WNV in Colorado: Archuleta (1), Boulder (2), Denver (1), La Plata (1) and Larimer (1). This number could increase as human case investigations are completed.

Update on 2011 Household Chemical Roundups

On August 13, 2011, a Douglas County Household Chemical Roundup was held at Shea Stadium, on September 17, 2011, a Douglas County Household Chemical Roundup was held at Castle Rock Utilities, and on September 24, 2011, an Adams County Household Chemical Roundup was held at the Thornton IMC Facility. Several thousand pounds of household hazardous waste was collected each event.

Summary of 2011 Produce and Health Fairs

The Produce and Health Fairs partner with four Denver area counties, the Food Bank of the Rockies, Operation Frontline and multiple community agencies to provide fresh produce and health information to low-income clients. During 2010, 70,139 pounds of produce were distributed (4,128 packages of produce) serving 12,384 citizens in the four counties. Of those served, 6,879 clients were from Adams and Arapahoe Counties.

Operation Mountain Guardian

On September 23, 2011, the North Central Region hosted a multi-jurisdictional and multi-disciplined full-scale exercise that involved over 81 agencies. The scenario involved five mock-terrorist events which were modeled after the 2008 Mumbai terrorist incident and occurred over the course of one day in five different locations around the Denver Metro area. In order to test TCHD's integration into a regional response, the TCHD Department Operations Center (DOC) was activated during the exercise and staffed by the multi-divisional TCHD Public Health Incident Management Team. Additionally, the TCHD Policy Group was called during the exercise, which included executive staff members along with our Board of Health President. TCHD successfully tested all exercise objectives and has identified areas for improvement. An after action report will be completed by the end of 2011.

Other Items

Arapahoe County Citizen Advisory Board Reception

Dr. Vogt inquired whether any of the Arapahoe County appointed Board members planned to attend the reception on October 25, 2011. Jan Brainard stated that she planned to attend. Dr. Vogt and Bruce Wilson also plan to be present.

All-Staff Meeting

Ms. Weinberg invited the Board members to attend TCHD's Annual All-Staff Meeting on Wednesday, November 9, 2011 at the Summit Conference and Event Center, 411 Sable Blvd., Aurora, CO 80011.

Set Agenda for the December 14, 2010 Meeting

The December 13, 2011 agenda will include: 1) a Board of Health/Executive Management Team discussion, 2) a public hearing to the adopt TCHD's 2012 budget and appropriation resolution, and 3) appoint a Board nominating committee.

Board Member Remarks

None.

Closing Remarks

None.

Adjournment

MOTION: Dr. Fawell moved to adjourn the meeting at 6:12 p.m. and Mr. Hale seconded. The motion was approved unanimously.

A Board Executive Session followed the meeting.

Janice Brainard, President

Carole Adducci, Secretary