

**Tri-County Board of Health Meeting
February 10, 2015
Minutes**

The Board of Health was officially called to order at 4:30 p.m. by Kaia Gallagher, Ph.D., Board President, at Tri-County Health Department, 6162 S. Willow Drive, Suite 100, Greenwood Village, CO 80111. Other members comprising a quorum included Carole Adducci; Janice Brainard; Thomas Fawell, M.D.; Paulette Joswick; Don Parrot; Rosanna Reyes and Naomi Steenson. Dr. John M. Douglas, Jr., Executive Director, and several Tri-County Health Department (TCHD) employees were also in attendance.

Introductions

Dr. Gallagher introduced Rosanna Reyes, a newly appointed Board of Health member representing Adams County. The other Board members and TCHD Executive staff introduced themselves to Ms. Reyes.

Jeanne North, Director of Nursing, introduced Callie Preheim, Maternal Child Health Project Coordinator, and Heather Sorensen, Nurse Program Coordinator.

Brian Hlavacek, Director of Environmental Health, introduced Ryan Allen, Environmental Health Specialist Trainee, and Steve Chevalier, Environmental Health Manager.

Mark Hoskins, Director of Administration and Finance, introduced Mike Belieu, Controller, and Sue Bettermann, Administrative Analyst.

Tom Butts, Deputy Director, introduced Patty Boyd, Strategic Partnerships Manager; Maura Proser, Chronic Disease, Injury and Tobacco Prevention Manager; and Christine Demont-Heinrich, Health Planner.

Current Infectious Disease Events

Dr. Douglas discussed a multi-state measles outbreak associated with travel to a Disney theme park in California, which includes one confirmed case in Colorado. TCHD, in conjunction with other state and local health officials, contacted individuals known to have been exposed to the Colorado case. None of these people were reported to have developed symptoms and the incubation period for those exposed ended on January 24, 2015. TCHD also sent information to school superintendents, principals, school nurses and health staff via the Health Alert Network regarding the measles situation and the potential impact on a school should a case of measles occur. Ms. Joswick stated that she was considering informing parents of children attending Douglas County Schools that unvaccinated children could be excluded from school for 21 days should a measles outbreak occur. Per Dr. Douglas, only 81.7% of Colorado kindergartners have received two doses of measles, mumps and rubella (MMR) vaccine, which is the lowest reported vaccination rate in the nation.

Dr. Douglas also informed the Board that there have been 26 influenza outbreaks in long-term care facilities in TCHD's jurisdiction since October 1, 2014 and mentioned that two cases of *E. coli* in children matched in the laboratory; however, no common source of infection has been identified.

Fiscal Year 2016 Budget Development Calendar

Mr. Hoskins presented TCHD's Fiscal Year 2016 Budget Development Calendar and summarized key dates in the budget development process. He stated that TCHD will continue to produce a budget book and that methodologies used to develop the 2015 budget will be used again to ensure consistency.

Update on Public Health Improvement Plan Leadership Team Activities

Ms. Boyd informed the Board that the Public Health Improvement Plan (PHIP) Leadership Team met for the third time in January 2015. The meeting was facilitated by Civic Canopy, a company TCHD contracted with to design and facilitate a process that supports a Collective Impact approach with results-based accountability. The Team looked at population-based indicators such as suicide, depression and substance abuse, reviewed the four PHIP goals to determine whether we are on target, and then scrutinized them in terms of feasibility and impact. At the next meeting, action teams will be formed to begin in-depth work on each of the four goals.

Dr. Gallagher inquired whether TCHD was aligning its work with other Colorado local health departments with a primary PHIP goal of mental health. Ms. Boyd affirmed that we are engaged with other local health departments and are discussing ways to address barriers to mental health care, such as stigma. Dr. Douglas agreed that TCHD is engaging in a growing number of collaborative efforts, such as informatics, with other local health departments. Dr. Gallagher pointed out that capacity is a statewide issue and could be a big barrier to making progress. Ms. Boyd agreed that some local health departments have reported a shortage of mental health providers now that a growing number of people are enrolling in Medicaid.

Ms. Reyes inquired how health disparities and health inequities are addressed in TCHD's PHIP. Ms. Boyd explained that, although disparate populations are not specifically mentioned in our PHIP, issues such as outreach, access to services and care integration will be addressed as the PHIP workgroups begin to focus on issues at the community level.

Mr. Parrot asked whether the Board would have an opportunity to formally revisit the PHIP and update it as needed. Ms. Boyd explained that the Leadership Team reviewed the objectives at their last meeting and added some verbiage to them. Also, the PHIP specifies that work plans for each goal will be developed over the first year and modified each subsequent year based upon progress and emerging opportunities and resources.

Update on Recent Enforcement Activities

Mr. Hlavacek discussed Board of Health and Public Health Officer powers and duties outlined in statute that pertain to enforcement of laws governing onsite wastewater systems and retail food establishments. He stated that a case involving the illegal disposal of septage could come before the Board later this year. He also discussed a case in which TCHD took a retail food establishment to court and the judge ordered an injunction against the facility.

Mr. Parrot inquired whether the law indemnifies TCHD against a countersuit. Dr. Douglas stated that he would consult with our attorney and provide the Board with an answer.

ACTION ITEM: Dr. Douglas to consult with TCHD's attorney to determine whether the law indemnifies TCHD against a countersuit.

Issues Impacting Public Health

Dr. Douglas discussed the evolving health context in Colorado and its implications for TCHD. Topics covered included health care access, Colorado's \$65 million State Innovation Model (SIM) project, Regional Care Collaborative Organizations (RCCOs); emerging sources of population health data, and the Colorado Department of Public Health and Environment's 2015 Public Health Improvement Plan.

Dr. Fawell stated that he would like to see data depicting the number of primary care physicians and specialists accepting Medicaid patients. He pointed out that having insurance does patients no good if no doctor will see them. Dr. Douglas agreed and stated that he would look for the data. Ms. Reyes asked Dr. Douglas to also provide this data for dental services.

ACTION ITEM: Dr. Douglas to look for data on dental care and health care availability for Medicaid enrollees.

Dr. Douglas informed the Board that an excellent Grand Rounds lecture on the Atlanta Regional Collaborative for Health Improvement Coalition and its approach to improving health outcomes in the 12-county Metro Atlanta area was scheduled for Wednesday, March 4, 2015.

ACTION ITEM: Ronnae Brockman, Executive Assistant, to send information on the upcoming March 4, 2015 Grand Rounds lecture to the Board members.

Legislative Update

Mr. Butts informed the Board that he, Dr. Douglas and Mr. Hlavacek met with Senators Hodge, Holbert, Humenik Martinez, and Ulibarri to primarily discuss two issues that are of interest to public health authorities statewide: 1) House Bill 15-1194 which, if approved, would appropriate \$5 million from the state general fund to continue expanded access to long-acting reversible contraception (LARC) to low-income women statewide to reduce unintended pregnancies; and 2) House Bill 15-1226 which, if passed, would move the authority for setting annual license fees for retail food establishments from the state legislature to the State Board of Health.

Mr. Butts also informed the Board that public health entities in Colorado are actively monitoring several bills including those on marijuana taxing authority, marijuana edibles, cottage foods, oil and gas, prescription drug give back programs, naloxone for caregivers of opioid users, and funding for Safe Routes to School. Dr. Gallagher stated that the Board would look forward to receiving an update on these bills at the April 14, 2015 meeting.

ACTION ITEM: Mr. Butts to provide an update on these bills at the April 14, 2015 Board meeting.

Approval of the Minutes of the December 9, 2014 Meeting

The minutes of the December 9, 2014 meeting were presented to the Board for review.

MOTION: Mr. Parrot moved to approve the minutes of the December 9, 2014 meeting as presented and Ms. Joswick seconded. The motion was approved unanimously.

Approval of the Financial Statements Dated November 30, 2014

Mr. Hoskins presented the financial statements dated November 30, 2014 to the Board for review. He stated that TCHD anticipates closing fiscal year 2014 with a \$150K surplus. Dr. Gallagher inquired when final 2014 numbers would be available. Mike Belieu, Controller, stated that preliminary numbers would be available in approximately two weeks. Final numbers will not be available until June 2015 when the financial audit is completed.

Ms. Reyes inquired on the reason for the \$44K variance on the tobacco grant line item. Mr. Hoskins noted that the variance was reported for the month of November. Ms. Proser explained that the total tobacco budget is divided into 12 monthly amounts, but we bill the state quarterly; therefore, our tobacco revenue and expenditure amounts won't match until December.

MOTION: Dr. Fawell moved to accept the financial statements dated November 30, 2014 as presented and Ms. Adducci seconded. The motion was approved unanimously.

Approval of TCHD Investment Policy

Mr. Hoskins explained that TCHD developed the proposed investment policy based upon a recommendation from our external auditor, Rubin Brown. TCHD's existing investment account with CSAFE provides a below average rate of return on invested funds. The proposed Investment Policy would enable us to adopt investment practices in line with those of our Counties, would be in compliance with Colorado Department of Local Affairs requirements, and would result in a ten-fold increase in our return on investment.

Mr. Parrot inquired whether TCHD could provide periodic reports on our investment performance. Mr. Hoskins stated that we could provide this information on any schedule requested by the Board.

Dr. Fawell requested that the words "... priority of order..." in the first sentence on page one, section 3.0 be changed to "...order of priority..."

ACTION ITEM: Mr. Hoskins to change the words "... priority of order..." in the first sentence on page one, section 3.0 be changed to "...order of priority..."

MOTION: Ms. Brainard moved to approve the investment policy with the correction noted above and Mr. Parrot seconded. The motion was approved unanimously.

Approval of Locations for Posting Public Meeting Notices

Ms. Brockman informed the Board that C.R.S. 24-6-402(2)(c) requires local public bodies to designate the public place or places for posting public meeting notices annually at their first regular meeting of each calendar year. TCHD posts these notices at each of its eleven offices and on its website.

Ms. Reyes inquired on the number of languages in which the meeting notices are posted. Ms. Brockman stated that the notices on the door are in English. Mr. Butts stated that a feature on TCHD's website enables content to be translated into several different languages. Ms. Reyes stated the notices on the doors should be in more languages than just English and Spanish. Mr. Butts stated that he and Dr. Douglas would take this into consideration.

ACTION ITEM: Dr. Douglas and Mr. Butts to determine in which languages to post public meeting notices at each of our 11 offices.

MOTION: Dr. Fawell moved to continue posting public meeting notices at each TCHD office and on TCHD's website and Ms. Brainard seconded. The other Board members were in favor with the exception of Ms. Reyes who opposed.

Bi-Monthly Strategic Opportunities

Assessing Clinical Services in a Changing Health Care Landscape

Dr. Douglas discussed how TCHD is improving and expanding public health interaction with the health care delivery system by partnering with RCCOs and health access alliances, gaining access to and working with key sources of health care systems data, partnering with hospitals and local health departments to develop a common approach to conducting community health needs assessments, and working with key sectors of the health care system to promote prevention services. He also discussed TCHD's changing role in cancer and cardiovascular screening and education as well as the dramatic reductions seen in teen birth rates and teen pregnancy termination rates in Colorado and in TCHD's jurisdiction due to the provision of free long-acting reversible contraception (LARC) to low-income women aged 15-24. Finally, he discussed TCHD's continual critical internal and external assessment of the changing health care environment to determine availability of quality health care services in the community and whether there is a need for TCHD to provide, or continue to provide, gap-filling services such as dental care to low-income seniors in Arapahoe County.

Dr. Fawell inquired whether there was an increase in sexually transmitted infections (STIs) among populations using LARC. Dr. Douglas stated that there was no noticeable corresponding increase in STIs.

Ms. Brainard inquired whether there was a corresponding decrease in babies born to drug-addicted mothers. Dr. Douglas and Ms. North stated that they had not seen any data on this subject.

Dr. Gallagher inquired whether there was a back-up plan if the bill for state LARC funding does not pass. Mr. Butts stated that there was no back-up plan at this time.

Executive Director's Report

Tri-County Health Department's International Travel Clinic to Close Permanently

Tri-County Health Department's (TCHD) International Travel Clinic will permanently close its doors on Friday, February 27, 2015 due to declining client visits and the dramatic increase in community providers offering this service.

Status of Cancer, Cardiovascular and Pulmonary Disease (CCPD) Grants

TCHD's Healthy Eating and Active Living (HEAL) and Community Health Team grant proposals have been recommended for funding at reduced levels from requested amounts. Additionally, it appears that all three of our collaborative proposals, made jointly with other Metro-area local health departments, will receive at least partial funding. We are negotiating revised scopes of work and budgets with the Colorado Department of Public Health and Environment (CDPHE) now through early March based on the reduced funding amounts.

All of these grants will be funded for three years with work scheduled to begin July 1, 2015.

TCHD Public Health Emergency Operations Plan

TCHD's Public Health Emergency Operations Plan (PHEOP) describes and directs the basic strategies and mechanisms by which TCHD prepares for and responds to incidents and emergencies. TCHD's Office of Emergency Preparedness and Response (EPR) annually reviews and updates the PHEOP to reflect changes in the emergency response, legal, or political environments; lessons learned from exercises and real world incidents; and input from internal and external partners. This document is then reviewed and approved by the Executive Management Team. This process was just completed in January 2015.

Sit-Stand Workstation Pilot

There is a growing body of research linking excessive sitting with increased morbidity and mortality due to chronic disease. In response to requests by a number of employees, TCHD is exploring alternatives for employees whose work involves extended periods of time sitting. Currently, a pilot project developed by TCHD's Health and Safety Team, Office of Human Resources, and Worksite Wellness is underway to allow our employees to test workstations that give them the option to sit or stand. The project was developed in consultation with the National Institute for Occupational Safety and Health (NIOSH) and modeled on a similar pilot conducted by NIOSH with its employees in 2012.

The Graywater Regulation Process

House Bill 13-1044 allows CDPHE to create a regulation setting minimum standards for the use of graywater. Following a year-long stakeholder process, the draft regulation is now available for public review. The Water Quality Control Commission will hear comments at their April 13, 2015 meeting and, if approved, Regulation 86, Graywater Control Regulation, will become effective July 1, 2015. At that time, local jurisdictions may voluntarily adopt a local resolution or ordinance that creates a graywater control program after consulting with their local public health agency. House Bill 13-1044 also encourages local jurisdictions to sign a memorandum of understanding (MOU) with the local public health agency on the proper installation and use of graywater systems.

TCHD has contacted Adams, Arapahoe and Douglas Counties to offer education on the graywater regulation process and to meet with them should they choose to develop a local graywater control program. We are also beginning to work with various water providers to answer questions and help coordinate efforts.

Brighton Implements E-Cigarette Ban

In December 2014, the Brighton City Council passed an amendment to their Municipal Codes to ban the use of e-cigarettes in all places where cigarette smoking is prohibited. This type of policy change is beginning to take place in communities across the state. Most recently, Greeley passed a similar ban.

Ebola Incident Update

TCHD has continued preparedness and response activities to increase our jurisdiction's level of readiness for a potential or confirmed Ebola patient. Designated Public Health Incident Management Team (PHIMT) members are currently focusing on plans regarding: 1) coordination efforts with emergency medical service personnel, 2) care for the well-being of quarantined individuals in coordination with county emergency management and health and human services partners, 3) healthcare worker monitoring, and 4) the handling of decedents. Additionally,

TCHD's Disease Intervention and Nursing staff have continued to monitor travelers coming from countries impacted by the Ebola outbreak. All travelers within our jurisdiction have been low-risk and no suspected or confirmed cases of Ebola have been identified. Finally, TCHD's Medical Epidemiologist, in conjunction with Disease Intervention and Emergency Preparedness staff, participated in site visits conducted by the CDC Rapid Ebola Preparedness Team to review Ebola assessment and treatment capabilities at Children's Hospital Colorado and University Hospital.

Annual Schedule for Key Board of Health Agenda Items

Ms. Brainard noted that the dates for the appointment of and report from the Board Nominating Committee were incorrect.

ACTION ITEM: Ms. Brockman to move "Appointment of Board of Health Nominating Committee Members" to the October meeting and "Report from the Board of Health Nominating Committee" to the December meeting.

Set Agenda for the April 14, 201 Meeting

The April 8, 2014 agenda will include: 1) an update on PHIP Leadership Team activities; 2) a legislative update; and 3) an update on public meeting notice languages.

Board Member Remarks

None.

Closing Remarks

Dr. Gallagher announced that a Board Executive Session would be held immediately following the meeting to discuss the upcoming Public Health Hero reception as well as information presented at tonight's Board of Health meeting.

Adjournment

MOTION: Dr. Fawell moved to adjourn the meeting at 6:50 p.m. Mr. Parrot seconded and the motion was approved unanimously.

Kaia Gallagher, PhD, President

Don Parrot, Secretary