



**Board of Health Meeting
December 10, 2019
Minutes**

At a public meeting of the Board of Health held at the Comedy Works/Lucy Restaurant, the H4 Room, 5345 Landmark Place, Greenwood Village, CO, there were:

Board of Health Members:

Janice Brainard, RN, Arapahoe County	Present
Thomas Fawell, MD, President, Arapahoe County	Present
Kaia Gallagher, PhD, Arapahoe County	Present
Marsha Jaroch, NP, Douglas County	Present
Paulette Joswick, RN, Douglas County	Present
Julie Mullica, Adams County	Present
Zachary Nannestad, Vice President, Douglas County	Present
Rosanna Reyes, RN, Adams County	Present
Naomi Steenson, RD, Secretary, Adams County	Present

Executive Management Team Members:

Michele Askenazi, Director of Emergency Preparedness, Response, and Communicable Disease Surveillance	Present
Heather Baumgartner, Director of Community Health Promotion	Present
Jill Bonczynski, Director of Nutrition	Present
Ronnae Brockman, Executive Assistant	Present
Patty Buckle, Interim Director of Administration and Finance	Present
John M. Douglas, Jr., MD, Executive Director	Present
Mame Fuhrman, Director of Human Resources	Present
Penny Grande, Director of Nursing	Present
Brian Hlavacek, Director of Environmental Health	Present
Jennifer Ludwig, Deputy Director	Present
Kelly Weidenbach, Director of Planning and Information Management	Present

Call to Order

Dr. Fawell called the meeting to order at 5:08 p.m.

Introductions

Ms. Ludwig introduced Patty Buckle, Interim Director of Administration and Finance. She informed the Board that Theresa Fox, our former Director of Administration and Finance, had left TCHD.

Approval of the Minutes of the October 15, 2019 Meeting

The minutes of the October 15, 2019 meeting were presented to the Board for review.

MOTION: Dr. Gallagher moved to approve the minutes of the October 15, 2019 meeting as written and Mr. Nannestad seconded. The motion was approved unanimously.

Approval of the Financial Statements Dated September 30, 2019

Ms. Buckle presented the financial statements dated September 30, 2019 to the Board. Year-to-date (YTD) revenue through September 30, 2019 totaled \$31.7 million, which was less than budgeted by \$439,000. YTD expenditures through September 30, 2019 totaled \$30.7 million, which was less than budgeted by \$1.3 million. Overall, the net operating surplus through the month of September was \$989,000. Additionally, TCHD invests a portion of its fund balance with Chandler Asset Management in a \$6 million dollar bond portfolio, with JPMorgan Chase with \$5 million in a laddered CD portfolio, and has approximately \$4 million invested with CSafe.

MOTION: Ms. Brainard moved to accept the financial statements dated September 30, 2019 as presented and Ms. Jaroch seconded. The motion was approved unanimously.

Public Hearing: Adoption of the 2020 Proposed Budget and Appropriation Resolution

Dr. Fawell opened the public hearing for the adoption of TCHD's 2020 proposed budget and appropriation resolution at 5:15 p.m. It was noted that the public hearing was duly advertised in the Legal Notices section of *The Denver Post* on Sunday, December 1, 2019.

Ms. Buckle reminded the Board members that a preliminary 2020 budget totaling \$43,077,237 was presented to the Board at the August 13, 2019 meeting. The current 2020 proposed budget has been updated to reflect changes impacting grant revenues and associated expenditures for a new total 2020 budget of \$44,093,008. This total includes the use of the fund balance in the amount of \$1,698,000 for capital expenditures and \$50,000 for one-time Strategic Initiatives operating expenditures for a total fund balance use of \$1,748,000.

Ms. Reyes asked whether funding for the two new Adams County-specific positions (e.g., air quality and food security) was included in the 2020 proposed budget. Ms. Buckle stated that funding for these positions is not included and that the Board would need to hold a public hearing at their February 2020 meeting to appropriate the funds.

Dr. Fawell noted no one from the public was present to speak and closed the public hearing at 5:25 p.m.

MOTION: Dr. Gallagher moved to approve the 2020 Proposed Budget and Appropriation Resolution as presented and Mr. Nannestad seconded. The motion was approved unanimously.

Approval of Proposed Syringe Access Program Expansion

Dr. Douglas presented TCHD's proposed expansion of its current harm reduction outreach in Commerce City, Federal Heights, Thornton, Westminster, Brighton, Northglenn and Unincorporated Adams County to a full service syringe access program (with syringes). He stated that, in accordance with CRS 25-1-520, Establishment of Syringe Access Programs, TCHD staff have consulted with community stakeholders including local law enforcement agencies, the Adams County District Attorney, city mayors, substance use treatment providers, persons in

recovery, nonprofit organizations, HIV and hepatitis C advocacy organizations, community members, and our Adams County Board of Health members.

Dr. Douglas also requested approval to change the program name from “Aurora Syringe Access Services” to “Tri-County Syringe Access Program” and allow for future syringe exchange program expansion as the opiate epidemic and community need arise within TCHD’s jurisdiction. He stated that TCHD will continue to be transparent, work with law enforcement and other stakeholders as required and provide updates to our Board of Health.

MOTION: Ms. Mullica moved to: 1) change the program name from “Aurora Syringe Access Services” to “Tri-County Syringe Access Program”, 2) include syringe exchange services in Adams County where our current harm reduction services are provided, and 3) allow TCHD to expand syringe exchange services to other cities and counties in the future as the opiate epidemic and community need arises in TCHD’s service area. Ms. Jaroch seconded and the motion was approved unanimously.

Report from the Board Nominating Committee and Election of Board Officers for 2020

On behalf of the Board of Health Nominating Committee, Dr. Gallagher proposed the following slate of Board officers for 2020: Dr. Fawell as President, Mr. Nannestad as Vice President, and Ms. Steenson as Secretary. Ms. Reyes stated that she also wished to run for President and spoke of her experience and her vision for the Board which included: streamlining meetings, budget transparency and earlier adoption of future budgets, transition planning, and public health concerns in Adams County.

The nominee for Board President was determined by secret ballot. Votes were tallied by Ms. Steenson, the current Board Secretary, and the results were: five votes in favor of Ms. Reyes and four votes in favor of Dr. Fawell.

MOTION: Dr. Gallagher moved to accept the following slate of Board officers for 2020: Ms. Reyes as President, Mr. Nannestad as Vice President and Ms. Steenson as Secretary. Ms. Mullica seconded and the motion was approved unanimously.

Set the 2020 Board of Health Meeting Schedule and Meeting Location

It was proposed that the Board continue to hold its regular meetings on the second Tuesdays of February, April, June, August, October and December in 2020. All meetings would begin at 4:30 p.m. except the Board’s annual dinner meeting in December which would begin at 5:00 p.m.

Ms. Mullica proposed moving Board meetings to other locations to minimize travel time for some Board members. A discussion ensued as to whether to keep meetings at TCHD’s Administrative Office, rotate meeting locations, or find a more central location; however, this issue was left unresolved.

Ms. Joswick proposed changing the meeting time for regular Board meetings to 4:00 p.m. Ms. Mullica, who serves as a Northglenn City Councilwoman, and Arapahoe County Commissioner Conti stated that their governments have Executive Sessions on Tuesdays that run until 4:00 p.m. Mr. Nannestad stated that he works full time and couldn’t make a 4:00 p.m. meeting. Ms. Steenson stated that she also works full-time, but would do her best to attend 4:00 p.m. meetings.

MOTION: Ms. Mullica moved to change the date of regular Board meetings to the second Thursday of every even-numbered month in 2020 and Ms. Joswick seconded. The motion passed with all in favor except Ms. Brainard who was against and Dr. Fawell who abstained.

MOTION: Ms. Joswick moved to change the start time for regular Board meetings to 4:00 p.m. and Ms. Mullica seconded. The motion failed with four Board members in favor (Ms. Joswick, Ms. Mullica, Dr. Gallagher, and Ms. Jaroch), three Board members against (Mr. Nannestad, Dr. Fawell and Ms. Steenson) and two members abstaining (Ms. Reyes and Ms. Brainard).

MOTION: Dr. Gallagher moved that Board members investigate options for meeting locations to minimize travel time for most people. Ms. Mullica seconded and the motion was approved unanimously.

ACTION ITEM: Board members to investigate options for regular meeting locations to minimize travel for most people.

Current Infectious Disease Events

Dr. Douglas provided updates on the continuing hepatitis A outbreak among homeless persons; hand, foot and mouth disease in schools; influenza activity; rabies activity; and respiratory syncytial virus.

Employee Engagement Survey Results

Dr. Weidenbach provided an overview of the results of the Employee Engagement Survey that was administered to staff in October 2019. Survey results measure employee engagement, determine areas for improvement, and provide baseline measurements for each of the ten priority areas in our Strategic Plan that staff identified for our first year of work. An annual survey will be part of our ongoing performance management of the strategic plan and efforts to improve employee engagement.

WIC Program Update

Ms. Bonczynski provided an update on TCHD's WIC program to the Board members. She detailed major accomplishments and changes in the past one to three years as well as future program goals.

Syndromic Surveillance Program Update

Ms. Askenazi provided an update on TCHD's Syndromic Surveillance program to the Board members. She detailed major accomplishments and changes in the past one to three years as well as future program goals.

Executive Director's Report

TCHD Employee Appointed to State Maternal Mortality Committee

The Maternal Mortality Review Committee, led by the Colorado Department of Public Health and Environment (CDPHE), is a group of healthcare providers and public health professionals

that reviews maternal deaths in Colorado. In the fall of 2019, CDPHE appointed TCHD's Vicki Swarr, MSN, to the Committee. Vicki brings more than 30 years of maternal child health nursing experience and 25 years of public health expertise to the group.

Collaborations with Early Childhood Partnerships

In 2007, the Colorado General Assembly established Early Childhood Councils to positively impact services and supports for young children and their families by building local early childhood systems throughout the state. TCHD partners with all three Early Childhood Councils in our jurisdiction.

TCHD's WIC and Diabetes Prevention Programs Launch Data-sharing Pilot

The Diabetes Prevention Program is a year-long program that provides clients with tools to make healthy lifestyle choices and reduce their risk of developing type 2 diabetes. Beginning December 2019, TCHD's Diabetes Prevention Program will reach out to at-risk WIC clients to enroll them in a geographically convenient class. WIC staff will, in turn, actively promote the Diabetes Prevention Program and its benefits to at-risk clients.

Update on MMR Vaccination Campaign

TCHD, in partnership with Denver Public Health, Jefferson County Public Health, and CDPHE, launched a new campaign aimed at protecting young children against measles in October 2019. The goal of the campaign, [*Keep Measles Out*](#), is to get more kindergarteners vaccinated against measles, mumps, and rubella (MMR). The campaign includes advertising on radio, digital & social media, and Rocky Mountain PBS.

Board of Health Vaping Resolution and Communications Campaign

TCHD staff have been actively promoting an October 15, 2019 resolution passed by our Board of Health declaring youth vaping a public health emergency. Articles have been published in Colorado Community Media papers and an additional article will be published in the *Aurora Sentinel*. TCHD staff have also shared the resolution broadly with partners, including policy makers, and the community at large.

Tobacco Control Policy Adoption

TCHD continues to engage with numerous municipalities on tobacco control efforts, including tobacco retailer licensing, raising the legal sales age to 21, and smoke/vape-free places. Several communities are in active policy development stages.

Douglas County Youth Substance Abuse Prevention Coalition (DCYSAPC) Transition

With the end of substance abuse funding from the Office of Behavioral Health and the new Substance Abuse and Mental Health Services Administration funding beginning October 1, 2019, leadership of the DCYSAPC has moved from TCHD to the Douglas County School District. The transition occurred almost seamlessly and TCHD staff are still actively involved in the coalition though no longer overseeing day-to-day operations.

State Funding for Substance Misuse

TCHD's allocation of funds from SB19-228 to address opioid misuse began November 1, 2019. Funded projects will cross the spectrum of prevention, treatment, and harm reduction and include youth prevention activities, purchase and distribution of the overdose antidote NARCAN[®], syringe access services, syringe disposal, Let's Talk Colorado promotion, support for family and loved ones, and community listening sessions to inform planning for future phases of the Tri-

County Overdose Prevention Partnership. A report of activities and outcomes will be available after the funding ends in June 2020.

Communities that Care Update

Communities that Care (CTC) coalitions in the Englewood-Sheridan and I-70 Corridor are launching new work plans in spring 2020 to promote healthy development, improve outcomes, and reduce problem behaviors among youth.

Advancing Breastfeeding in Colorado

Updates were provided on this regional initiative to certify childcare providers and medical offices as Breastfeeding Friendly.

Initiative for Workplace Health and Wellbeing

Updates were provided on this initiative to train and certify employers on the adoption and implementation of Breastfeeding-Friendly and Healthy Meeting/Vending policies.

TCHD Receives Funding to increase WIC Participant Enrollment in SNAP

TCHD has received a one-year grant from Hunger Free Colorado to cross train two WIC educators to help WIC clients complete SNAP applications. Funding may be renewed and expanded in subsequent years.

Perinatal Continuum of Care

The [Perinatal Continuum of Care](#) is a tool that illustrates the services and supports that new and expectant families may encounter and describes opportunities to promote or address perinatal mental health across these services. We actively invite and support partners in exploring the continuum, identifying their role in helping families thrive, and working collaboratively to improve community health.

TCHD Partners with the Denver Regional Accountable Health Community (AHC)

The Denver Regional AHC will begin collecting regional data to demonstrate the value and cost savings associated with meeting health-related social needs (HRSNs) to inform future policy and allocation of funding and services. TCHD will begin screening Medicaid and Medicare clients seen in our nursing and nutrition programs for HRSNs and, in addition to providing referrals and patient navigation services, will enter data into the AHC Portal.

Healthy Farmer's Markets

A summary was provided on the number of participants and services offered at two Healthy Farmer's Markets, which were created to bring more fresh produce to food insecure areas in Adams County.

Performance Management/Quality Improvement: TCHD Contracts

TCHD's Contract Administration section, in conjunction with key members from each Division, conducted an in-depth evaluation of the contract routing process. Several opportunities for improvement were identified and the changes implemented resulted in substantially reduced contract routing time and legal cost savings.

TCHD to Conduct Point-of-Dispensing Exercise

TCHD's Emergency Preparedness and Response (EPR) staff will conduct a full-scale point-of-dispensing exercise on January 8, 2020 at Front Range Community College in Adams County.

Summary of 2019 Staff Active Shooter Training

An update was provided on TCHD's active shooter training program. Between June and November 2019, the four-hour training course was offered 15 times and attended by 371 TCHD staff members, partners, and Board of Health members. We will continue to train new employees as well as current staff who were unable to attend an active shooter training in 2019.

TCHD Receives Census Grant

TCHD has received Census Grant funds from the Department of Local Affairs to support efforts to ensure a complete count in 2020. This collaborative effort will include neighborhood-level marketing, radio spots in seven languages, community meetings, and outreach to clients served by our nursing and nutrition programs.

Commerce City Office Move in 2020

Adams County will be relocating TCHD's Commerce City office to provide additional space for the Adams County Sheriff's Office. The new location is just across the street from our current facility. We anticipate a move date in September/October of 2020.

Retail Food Establishment Enforcement Changes

An update was provided on statewide retail food establishment enforcement changes that become effective on January 1, 2020. Additionally, TCHD will be adopting the new statewide uniform system of communicating inspection results which will be available to the public on our website beginning in the spring of 2020.

Local Government Coalition for Air Quality Rulemaking Process

TCHD has joined a Local Government Coalition, formed by the City and County of Denver and Boulder County Public Health, to support the Colorado Air Quality Control Commission's (AQCC) proposed regulatory changes to further reduce air pollutant emissions from the oil and gas industry. The AQCC rulemaking hearing is set for December 17-20, 2019.

CDPHE Oil and Gas Health Risk Assessment

On October 17, 2019, CDPHE published the [state-funded study](#), "Human Health Risk Assessment for Oil & Gas Operations in Colorado," which was conducted by ICF International, an environmental and health consulting company. TCHD is engaging in conversations with other local health departments to collaborate on ways to enhance the air monitoring around oil and gas sites and provide additional measurements that can be used to advance the research.

Summary of Meetings with State Elected Officials

TCHD staff provided an update on meetings with state legislators during the 2019 legislative interim.

Other Items

None.

Set Agenda for the February 13, 2020 Meeting

The February 13, 2020 agenda will include: 1) a public hearing to appropriate funding for the two new Adams County-specific positions, 2) a public hearing to adopt proposed changes to TCHD's methamphetamine regulation, 3) a review of the 2021 Budget Development Calendar, and 4) updates on TCHD's Strategic Plan and Public Health Improvement Plan.

Board Member Remarks

Ms. Brainard thanked Dr. Douglas and the TCHD staff for all they do to protect the health of our citizens.

Dr. Douglas thanked the Board members for their hard work and for being extraordinarily helpful to TCHD.

Closing Remarks

Dr. Fawell wished everyone a happy holiday season.

Adjournment

MOTION: Ms. Brainard moved to adjourn the meeting at 6:48 p.m. Mr. Nannestad seconded and the motion was approved unanimously.


Thomas Fawell, MD, President


Naomi Steenson, Secretary