



**Board of Health Meeting
June 11, 2020
Minutes**

At a meeting of the Tri-County Health Department (TCHD) Board of Health, held virtually via Zoom, there were:

Board of Health Members:

Janice Brainard, RN, Secretary, Arapahoe County	Present
Richard Delaney, JD, Adams County	Present
Thomas Fawell, MD, Arapahoe County	Present
Kaia Gallagher, PhD, Arapahoe County	Present
Marsha Jaroch, NP, Douglas County	Present
Paulette Joswick, RN, Douglas County	Present
Julie Mullica, Adams County	Present
Zachary Nannestad, Vice President, Douglas County	Present
Rosanna Reyes, RN, President, Adams County	Present

Executive Management Team Members:

Michele Askenazi, Director of Emergency Preparedness, Response and Communicable Disease Surveillance	Present
Heather Baumgartner, Director of Community Health Promotion	Present
Jill Bonczynski, Director of Nutrition	Present
Ronnae Brockman, Executive Assistant	Present
Monique Didier, Director of Administration and Finance	Present
John M. Douglas, Jr., MD, Executive Director	Present
Mame Fuhrman, Director of the Office of Human Resources	Present
Penny Grande, Director of Nursing	Present
Brian Hlavacek, Director of Environmental Health	Present
Jennifer Ludwig, Deputy Director	Present
Kelly Weidenbach, Director of Planning and Information Management	Present

Call to Order

Ms. Reyes called the meeting to order at 4:31 p.m.

Introductions

It was noted that the following county representatives were present: Emma Pinter, Adams County Commissioner; Kathleen Conti, Arapahoe County Commissioner; and Maureen Waller, Douglas County Special Projects Manager.

Remembrance

Ms. Reyes called for 15 seconds of silence to honor those who have lost their lives to 2019 novel coronavirus (COVID-19) and to violence.

Approval of the Consent Agenda

MOTION: Ms. Mullica moved to approve the items in the Consent Agenda which included: Minutes of the April 9th, April 24th and May 6, 2020 Board of Health meetings and the Financial Statements for the period ending March 31, 2020. Dr. Fawell seconded and the motion was approved unanimously.

Auditor's Report for Fiscal Year 2019

Matthew Marino, a Certified Public Accountant with Rubin Brown, summarized the Report to Governance and the Financial Statements for the Year Ended December 31, 2019. In their opinion, TCHD's financial statements present fairly, in all material respects, the respective financial position of the governmental activities and the major fund of TCHD as of December 31, 2019. Additionally, the auditor issued an unmodified opinion related to TCHD's federal awards.

MOTION: Ms. Mullica moved to accept the Audited Financial Statements for the Year Ended December 31, 2019 and the Report to Governance. Mr. Delaney seconded and the motion was approved unanimously.

PUBLIC HEARING REQUEST: Proposed Environmental Health Fee Changes

Mr. Hlavacek explained that, pursuant to C.R.S. 25-1-508(5)(j) and C.R.S. 25-10-107(1), the TCHD Board of Health may assess fees equal to actual and direct costs. A fee calculation formula previously adopted by the Board of Health was used in 2020 to review the majority of program fees (some are set by state statute). Mr. Hlavacek presented the proposed fees to the Board and summarized fee changes. He requested the Board hold a public hearing at their August 13, 2020 meeting to review the proposed fee changes and approve the Environmental Health Fee Schedule for 2020.

Dr. Gallagher inquired on the status of a permanent recycling facility for Arapahoe and Douglas Counties. Mr. Hlavacek stated that discussions have continued, but the pace has slowed due to COVID-19 response.

Mr. Delaney inquired on licensing for food trucks. Mr. Hlavacek stated that, once licensed by any local public health department in Colorado, food trucks can operate anywhere in the state.

MOTION: Ms. Joswick moved to hold a public hearing to consider the adoption of the proposed Environmental Health fee changes at the August 13, 2020 Board meeting. Ms. Mullica seconded and the motion was approved unanimously.

COVID-19 Update

Dr. Douglas and various TCHD staff members provided an update on the COVID-19 pandemic and TCHD's response efforts. This included case numbers and other relevant data, case investigation and contact tracing, community testing, compliance and enforcement efforts, support for child care and business reopening, public information, funding to support public health's COVID-19 response efforts, and next steps such as moving beyond safer-at-home orders and the potential for a vaccine. Dr. Douglas also addressed several questions from the Board on isolation of contacts, public education, and reopening schools.

Budgetary Dynamics for Fiscal Year 2021

Ms. Ludwig presented fiscal year (FY) 2021 major budgetary dynamics to the Board. She stated that funding is currently in flux due to fiscal impacts related to COVID-19. The budget team is running different scenarios based on the information we currently have; however, we won't know the full impact of the cuts until mid-June. We hope to learn more in the next two weeks in order to hold the Board of Health Budget Subcommittee on June 25, 2020. She also stated that TCHD will not request a county per capita increase for FY 2021.

Public Health 3.0

Dr. Douglas informed the Board that Dr. Deborah Monaghan was unable to join us to provide a presentation on Public Health 3.0. She has left the Colorado Department of Public Health and Environment (CDPHE) and has accepted a new position with the Colorado Department of Human Services.

Legislative Update

Melissa Sager, Policy and Intergovernmental Affairs Manager, provided an update to the Board on bills of interest in the Colorado State Legislature. Per Ms. Sager, the state legislative session resumed on May 26, 2020 following a closure due to COVID-19. The legislature's biggest challenge is closing the \$3.4 billion budget deficit.

Executive Director's Report

TCHD's Workplace Wellness Program Receives NACCHO Model Practice Award

Congratulations to Jennifer Tellis, Worksite Wellness Specialist, on receiving a Model Practice Award from the National Association of City and County Health Officials (NACCHO) for her application, "Public health partnering with local business communities on an initiative for workplace health and well-being." This is the 17th consecutive year one or more TCHD programs has been designated as a NACCHO Model Practice. Dr. Douglas stated that TCHD will also receive three NACCHO Promising Practice Awards; two for TCHD programs and one regional award.

Project CABO! Update

TCHD continues to move forward with Project CABO! (Enterprise Resource Planning/Human Resource Information System). Vendor demonstrations were held in late March and early April, scoring was completed and a vendor finalist has been chosen. The internal team will be initiating formal reference checks and seeking further clarification on products and expected costs. We are still aiming for implementation in spring of 2021.

Strategic Plan Update

Updates were provided on progress made on Strategic Plan goals in the areas of competitive pay and benefits and health equity.

Public Health Improvement Plan Progress Update

A progress update was provided for all four priority areas in TCHD's Public Health Improvement Plan: access to care, mental health, food access, and housing. Particular emphasis was placed on how work has been modified, in many cases, to address community needs in our current COVID environment.

ACTION ITEM: Dr. Douglas to send an e-mail to the Board to clarify the funding status of Child Health Plan Plus (CHP+).

Drastic Decrease in Vaccine Ordering and Childhood Vaccination Administration

The CDC and CDPHE report that vaccine ordering and administration among recipients of the Vaccine for Children program has decreased drastically since COVID was declared a U.S. National Emergency on March 13, 2020. Although data for Colorado-specific vaccine ordering and vaccination administration values are uncertain at this time, it is estimated by CDPHE that Colorado vaccine ordering is down as much as 40% across the state and the numbers of vaccines administered is down by at least 20%.

In response to this concerning trend, TCHD is actively participating with Immunize Colorado, the American Academy of Pediatrics Colorado, and CDPHE to strongly support the importance of routine well child visits and immunizations. TCHD has also reinstated onsite immunization services for infants, children, and teens as of May 18, 2020 (immunizations were previously reduced to include children at or below 24 months of age to allow for COVID-19 response).

Set Agenda for the August 13, 2020 Meeting

The August 13, 2020 meeting agenda will include a public hearing to consider the adoption of proposed Environmental Health fee changes, the proposed FY 2021 budget, a presentation on Public Health 3.0, the results of the mental and behavioral health assessment, and a status update on the Adams County-specific Air Quality position.

Board Member Remarks

Ms. Brainard thanked TCHD staff for their efforts related to COVID-19 response and congratulated Ms. Didier and her staff for receiving another clean audit.

Closing Remarks

None.

Adjournment

MOTION: Dr. Gallagher moved to adjourn the meeting at 7:48 p.m. Dr. Fawell seconded and the motion passed unanimously.

Rosanna Reyes, President

Jan Brainard, Secretary