



**Board of Health Meeting
January 14, 2021
Minutes**

At a regular meeting of the Tri-County Health Department (TCHD) Board of Health, held virtually via Zoom, there were:

Board of Health Members:

Janice Brainard, RN, Arapahoe County	Present
Richard Delaney, JD, MPH Adams County	Present
Thomas Fawell, MD, Arapahoe County	Present
Kaia Gallagher, PhD, President, Arapahoe County	Present
Marsha Jaroch, NP, Douglas County	Present
Paulette Joswick, RN, Douglas County	Present
Julie Mullica, MPH, Vice President, Adams County	Present
Zachary Nannestad, MPH, Secretary, Douglas County	Absent
Rosanna Reyes, RN, Adams County	Absent

Executive Management Team Members:

Michele Askenazi, Director of Emergency Preparedness, Response and Communicable Disease Surveillance	Present
Heather Baumgartner, Director of Community Health Promotion	Present
Lisa Bolstad, Administrative Assistant	Present
Jill Bonczynski, Director of Nutrition	Present
Ronnae Brockman, Executive Assistant	Present
Monique Didier, Director of Administration and Finance	Present
John M. Douglas, Jr., MD, Executive Director	Present
Mame Fuhrman, Director of the Office of Human Resources	Present
Penny Grande, Director of Nursing	Present
Brian Hlavacek, Director of Environmental Health	Present
Jennifer Ludwig, Deputy Director	Present
Kelly Weidenbach, Director of Planning and Information Management	Present

Call to Order

Dr. Gallagher called the meeting to order at 4:30 p.m.

Introductions

None.

Dr. Gallagher thanked Mr. Delaney for serving on the Board of Health over the past year. Mr. Delaney's term ends January 31, 2021.

Dr. Gallagher thanked Ms. Mullica for agreeing to serve as the Board's parliamentarian.

Approval of the Minutes of the December 10, 2020 Meeting

MOTION: Ms. Jaroch moved to approve the minutes of the December 10, 2020 meeting and Dr. Fawell seconded. The motion was approved by a unanimous vote.

Approve Locations for Posting Public Meeting Notices

Ms. Brockman informed the Board that C.R.S. 24-6-402(2)(c) requires local public bodies to annually designate the public place or places for posting public meeting notices at their first regular meeting of each calendar year. TCHD currently posts public meeting notices on its website and at each of its eleven offices. This year, Ms. Brockman requested that the Board require public meeting notices to be posted only on TCHD's website. Ms. Brockman explained that this would make it faster and easier to post public meeting notices, particularly when an urgent or emergency meeting is necessary. State statute requires public meeting notices to be posted a minimum of 24 hours in advance and this is difficult to do when notices have to be posted at 11 different offices, particularly when those offices are closed or minimally staffed due to COVID-19 social distancing requirements.

MOTION: Ms. Mullica moved to designate TCHD's website as the location where public meeting notices for the Board of Health will be posted in 2021. Ms. Joswick seconded and the motion passed by a unanimous vote.

Determine 2021 Board Meeting Schedule and Content

Dr. Gallagher stated that she has been working with TCHD leadership to identify key agenda items for Board meetings and is exploring alternate communication methods to relay informational items. Her goal is to keep monthly Board meetings short while enabling Board members to access timely information between meetings. Dr. Gallagher stated that the weekly COVID updates Board members now receive via e-mail from Callie Preheim, TCHD's Population Health Epidemiologist, have been extremely helpful. She also encouraged Board members to attend the weekly COVID calls between TCHD and each of its three counties. Dr. Gallagher stated that she will be experimenting with the Executive Director's Report by moving some of the information onto the shared Google Drive created by Ms. Brockman. Currently, the Google Drive contains governance-related materials such as Board policies, relevant state regulations and statutes, and the Board of Health Bylaws. Dr. Gallagher plans to expand Google Drive content and asked the Board members to relay their ideas for other useful content.

Ms. Ludwig summarized the proposed 2021 monthly calendar of Board of Health agenda items. She explained that the meeting schedule could be adjusted throughout the year as needed to accommodate additional topics or to hold an executive session.

COVID-19 Update

Dr. Douglas provided an update on the COVID-19 pandemic and TCHD's response efforts. He discussed case numbers and other relevant data; COVID variant strain B.1.1.7; CDPHE's COVID-19 Dial; and vaccine prioritization and allocation in Colorado.

Board of Health Minutes

January 14, 2021

Page 3

Set Agenda for the February 11, 2021 Meeting

Agenda items for the February 11, 2021 Board meeting will include: 1) the Budget Development Calendar for 2022, 2) identifying Board Budget Subcommittee members, 3) an update on Public Health Improvement Plan Priority Area 1: Access to Mental and Physical Health Care Services, 4) a COVID-19 update, and 5) an infectious disease report.

Dr. Douglas inquired whether the PHIP update should be written or oral. Ms. Mullica stated that she would prefer a formal presentation.

Board Member Remarks

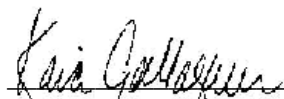
None.

Closing Remarks

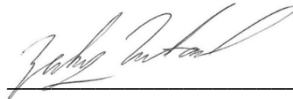
None.

Adjournment

MOTION: Ms. Joswick moved to adjourn the meeting at 5:48 p.m. Dr. Fawell seconded and the motion passed with a unanimous vote.



Kaia Gallagher, PhD, President



Zach Nannestad, Secretary