



**Board of Health Governance Committee
November 13, 2020
Minutes**

At meeting of the Tri-County Health Department (TCHD) Board of Health Governance Committee, held virtually via Zoom, there were:

Governance Committee Members:

Richard "RJ" Delaney, JD, MPH, Adams County	Present
Julie Mullica, MPH, Adams County	Present
Rosanna Reyes, RN, Board President, Adams County	Present

Others Present:

Ronnae Brockman, Executive Assistant

Call to Order

Ms. Reyes called the meeting to order at 2:05 p.m.

Approval of the October 9, 2020 Minutes

The minutes of the October 9, 2020 Board of Health Governance Committee meeting were presented to the Committee members.

ACTION ITEM: Ms. Mullica moved to approve the minutes of the October 9, 2020 Board of Health Governance Committee meeting. Mr. Delaney seconded and the motion passed by a unanimous affirmative vote.

Discussion

The discussion focused on intentional governance and the National Association of Local Boards of Health's (NALBOH) Six Functions of Public Health Governance. The committee members agreed that Board members should complete a self-assessment to identify gaps and areas for improvement. Ms. Reyes stated that identifying Board member demographics and areas of expertise are also important and that she is interested in exploring term limits for Board of Health members. Per Ms. Reyes, Board of Health demographics should reflect our community (e.g., race, LGBTQ, etc.) Mr. Delaney pointed out that the Board mainly consists of medical professionals and stated that it would be helpful to have other areas of expertise on the Board.

Ms. Reyes stated that once the Board self-assessment is completed, she would like to contract with a consultant who can provide guidance on governance for boards of health. The Board would then have a retreat to discuss identified gaps/areas for improvement and determine next steps.

Ms. Mullica pointed out that we are near the end of 2020 and most TCHD staff will be engaged in COVID response for most of 2021. She stated that the Governance Committee should include a timeline, cost, and objectives in a proposal to the full Board. The committee members agreed that this should be done at the December 10, 2020 meeting.

Action Items/Next Steps:

1. Ms. Reyes to contract with a consultant to provide guidance on governance for boards of health
2. Mr. Delaney to develop a draft timeline for the process.
3. Ms. Mullica to develop a proposal to the Board that includes a timeline, cost, and objectives. She will present this at the December 10, 2020 Board meeting.
4. Ms. Brockman to provide the Board of Health budget line item balance for 2020 and 2021 to the Governance Committee members.

Adjournment

The meeting adjourned at 2:48 p.m. by general consent.

A handwritten signature in blue ink that reads "Rosanna Reyes" followed by a stylized flourish.

Rosanna Reyes, RN, Chairperson